|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Dates for Routing:** | | | | |  |  | |
|  | **Received/Sent** | | |  |  | **To Be Completed By the Dean:** | |
| **Dept.** |  | **/** |  |  |  |  | |
| **Ad Hoc** |  | **/** |  | **(optional)** |  |  | |
| **Dean** |  | **/** |  |  |  | **Concur with Dept Recommendation** | |
| **APO** |  | **/** |  |  |  | *DEAN'S APPROVAL:* |  |
| **CAP** |  | **/** |  |  |  |  | |
| **EVC/CHANC** |  | **/** |  |  |  | **Letter Attached** | |

|  |  |  |  |
| --- | --- | --- | --- |
| NAME: |  | |  |
|  |  |  |  |
| DEPARTMENT: |  | COLLEGE: |  |
|  |  |  |  |
| Highest Degree: |  | Date Received: |  |
|  |  |  |  |
| Name of University: |  | |  |
|  |  |  |  |
| Major Subject or Field: |  | |  |

PROPOSED STATUS

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title: |  | | | | | | |  | | | | | |
|  | | | |  | | | | |  | | | | |
| Salary Recommendation: | | | |  | | | | | (*total salary recommended*) | | | | |
|  | |  | | |  | | | | | | | | |
| Basis: | | Academic Year | | | Fiscal Year | | | | | | | | |
| If the appointment is more than $100.00 less than an Assistant Professor Step IV, then **attach** the salary approval from the EVC&P. | | | | | | | | | | | | | |
|  | | |  | | | | | | |  | | | |
| Approval Date of Salary: | | |  | | | | | | |  | | | |
|  | | | | | |  | | | |  | | | |
| Effective Date of Appointment | | | | | |  | | | |  | | | |
|  | | | | | |  | | | | | | |  |
| Annotate a realistic date when the candidate needs to know the Chancellor/EVC's decision: | | | | | | | | | | | |  |  |
|  | | | | | | |  | | | |  | |  |
| CHANCELLOR/EVC FINAL DECISION: | | | | | | |  | | | |  | |  |
|  | | | | | | | Signature | | | | Date | |  |