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| Candidate: | Department: |
| College: | Retirement Date: |
| Last Review Date: | Effective Date of PGD Appointment: |

Reappointment Procedure:

1. Faculty who currently hold the title of PGD may request reappointment for a subsequent 3-year term.
   1. Candidate should submit a brief description of the contributions to the candidate and the campus that has resulted from the PGD appointment as well as the perceived benefits that will result from a continued appointment.
2. Review steps
   1. Candidate’s statement and documents are submitted to the department (see document checklist below).
   2. Candidate’s file including department recommendation with vote are forwarded to the Dean.
   3. After recommendation from the Dean and members of other units, if the candidate will be participating in activities outside the home unit – file is forwarded to the Academic Senate
   4. Evaluation by the Academic Senate Committee on Academic Personnel
   5. Recommendation by the Graduate Dean - file is forwarded to the Academic Personnel Office
   6. Evaluation by the VPAP – file is forwarded to the EVCP
   7. Final approval by the EVCP

Document Checklist:

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|  | Statement of Contribution & perceived benefits |
|  | Current UC Biography and Bibliography *or* Current UC Biography and CV |
|  | Summary of scholarly activity during the past four years:   * List of publications * Grant Activity * Presentations and Invited Talks * Graduate Student and/or Postdoctoral Training |
|  | Department Letter – must include faculty vote |
|  | Exception request & approval (if applicable) |

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| Graduate Dean Review: |  |  | Recommends |  |  | Does Not Recommend (may attach comments) |

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| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

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| CAP Review: |  |  | CAP minute attached |

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| VPAP: |  |  | Recommends |  |  | Does Not Recommend |

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|  |  |  |
| Signature |  | Date |

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| EVCP: |  |  | Approves |  |  | Does Not Approve |

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|  |  |  |
| Signature |  | Date |