

**College of Natural and Agricultural Sciences
Project Scientist Position Summary**

	PROJECT (e.g. SCIENTIST) SERIES
Title Codes	003390, 003392, 003394, 003490, 003492, 003494
Policy Reference	APM 311
Academic Senate Membership	No.
Titles/Levels	Project/NEX (003390/003490); Associate Project/NEX (003392/003492); Assistant Project/NEX (003394/003494)
Definition	Project Scientists make significant and creative contributions to a research or creative project in any academic discipline and need not demonstrate the same capacity for fully independent research or research leadership as the Professorial or Professional Research Series.
Terms of Service	May serve full-time, part-time or without salary; an appointment or reappointment in this series shall have a specified ending date; when there is a reasonable expectation of long-term funding, the Chancellor, by exception, may make an appointment in the Assoc. Prj. Sci. and Prj. Sci. title with no specific ending date. Appointments should always have a 6/30 end date unless funding expires prior to that date.
Duties	Make significant and creative contributions to a research project in any academic discipline; may engage in University and public service; they have no teaching responsibilities; not required to be independent researchers or develop an independent research reputation; does not usually serve as a P.I.; are expected to have a broader range of knowledge and competency and a higher level of independence than appointees in the Specialist series and whose appointment and advancement depend on the technical contributions that they make to the work of the research team.
Degree Requirement	Must have a Ph.D. or its equivalent; Chancellor may grant an exception to this requirement.
Criteria for Appointment	Expected to have a broader range of knowledge and competency and a higher level of independence than appointees in the Specialist series: 1. Demonstrated significant, original and creative contributions to a research or creative program or project. 2. Professional competence and activity. 3. University and public service encouraged, not required.
P.I. Status	An appointee in this series does not usually serve as a P.I. See campus policies for P.I. and Co-P.I. status. For titles that do not automatically qualify as PI or Co-PI, the Office of Research and Economic Development may grant an exception.
Merit Review Criteria	Appointments, reappointments, merits and promotions shall be reviewed for demonstrated significant, original and creative contributions to a research project, professional competence and activity; University and public service are encouraged but not required.
Approval Authority	Authority to approve appointments, reappointments, merits, promotions and terminations, following appropriate review, rests with the Dean.
Salary Scale Range	Fiscal Year --see salary scale - Table 37 ; Fiscal Year NEX--see salary scale- Table 37N; off-scale salaries may apply.
Off-Scale Allowed	Yes per APM 620-14
Vacation Leave	Appointments on a fiscal-year basis for 6 months or more at 50% time or more accrue vacation leave.
Sick Leave	Appointments on a fiscal-year basis for 6 months or more at 50% time or more accrue sick leave.
8-Year-Rule	None
Subject to Layoff	Appointments which have specific ending dates are subject to APM - 137. When appointment in this series is terminated due to budgetary reasons, lack of work, or programmatic needs, APM - 145 applies. Dept. will contact the Labor Relations Office and copy the Dean's Office; Affirmative Action will review/approve letter before the action can occur. Once approved, dept will give to employee a 30-day written notice of action.
Funding	May be supported by State funds and/or non-State funds.
Sabbatical Leave	Not eligible.
Leave with Pay	Eligible - when the leave is in the interest of the University and if funds are available. Dean's approval; use UPAY 573.
Affirmative Action Search or Waiver Needed for Appointment	Affirmative Action Search - Yes. Use Guideline Two from the Faculty Recruitment & Hiring Toolkit - "Affirmative Action Recruitment Guidelines for Academic Positions." Request for Waiver of Search - refer to "UCR Academic Recruitments - Search and Search Waiver Requirements" policy effective 4-16-12 - can be found on APO website or CNAS Prime. If a waiver is appropriate then process Affirmative Action Search Wavier through AP Recruit.
Faculty Vote for Appt/Reappt	Yes.
Extramural Letters Needed for Appointment	Yes - minimum requirement of three. The P.I. cannot be one of the extramural letter writers.
Job Description	Required. Use template on CNAS Prime.
Visiting Titles	Yes.
Bargaining Unit	Non-represented. (FX)
APPOINTMENT/ REAPPOINTMENT FILES:	Use Project Scientist Appt/Reappt form on CNAS Prime and submit electronically to Dean's Office with appropriate documentation.